

EMPLOYEE PRE-TRAVEL AUTHORIZATION

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Pre-TOFFENDING COMMAND: _timeout and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

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Originally submitted on
1/18/19 at 5:49pm (EST)

Name of Traveler: Sam Hattrup

Employing Office/Committee: Senator Rob Portman

Private Sponsor(s) (list all): Jobs for the Future (JFF), Lumina Foundation, The Joyce Foundation

Travel date(s): February 21, 2019 - February 22, 2019

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Memphis, TN

Explain how this trip is specifically connected to the traveler's official or representational duties:

My official duties are to assist in drafting legislation, briefing and staffing the Senator, meeting with stakeholders (educators, businesses, students, schools), and doing policy research in the space of career and tech education and workforce development. This trip would be a chance for me to see hands on some of the successes in Memphis in regards to linking government, industry, students and schools in a way that meets the needs of the community and local employers. This knowledge I can then use going forward to have a better grasp on how legislation in this area can affect the same types of entities in Ohio and across the country.

Name of accompanying family member (if any): n/a

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

1/31/19
(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

Sen. Rob Portman

Sam Hattrup

I, Sen. Rob Portman hereby authorize Sam Hattrup
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

1/31/19
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

